

Steven E. Lynn D.D.S.

Welcome to our practice and Thank You for selecting us as your dental care team. We will strive to make your relationship with us a pleasant and lasting one. We believe that service to our patients is at its best when there is mutual understanding and complete cooperation between you as a patient and us as dental professionals. Therefore, the following are the policies and procedures for patients in our practice.

We consider it a major part of our responsibility to help our patients understand and plan for their oral health needs not just for today but for the years ahead. Preventive examinations and cleanings on a regularly scheduled basis (every 6 months) will give you the maximum opportunity for long-term dental health.

Our fees for dental services are based on the services rendered, time and materials required to complete treatment. We believe this is the only way to establish a fair fee both to the patient and to the dentist. You will find our fees are in keeping with the quality of service, as well as within the average of fees reported by the American Dental Association.

In order to deliver optimum dentistry we must maintain our office on sound business principals. We do require payment at the time of service. If you have dental insurance we will file the necessary claims with your insurance carrier. YOU must provide us with your current and correct insurance information for us to do this. We will estimate your "responsible portion" at the time of service to be paid at that time. If any balance remains after your insurance has paid, you will be billed for that amount, to be paid within 30 days. Ultimately you are responsible for the payment of your dental services regardless of what your insurance carrier does or does not pay. A treatment plan is an important part of any extensive dental plan and we will provide you with one before any such treatment is started.

It is necessary that you pay on half of your portion at the time of preparing a tooth for any crowns, bridges, or partial and for dentures. With the balance to be paid in full when you receive the appliance. For your convenience we accept cash, check, and Visa/Master Card.

If for some unforeseen reason you find it impossible to keep an appointment, You must let us know at least 24 hrs in advance. We reserve the right to refuse to schedule you for any further appointments if you fail an appointment with our office. This is the way our office must function to provide the best care for all our patients. We expect your understanding and full cooperation with our office policies. If at any time you have questions, please discuss them with us promptly and openly.

Signed and dated